

**Portsmouth Regional Local Human Rights Committee
Final Minutes April 18, 2014**

Meeting Date 04/18/2014

Attendance

Mr. Reginald Daye, Regional Advocate, OHR

Committee

Mr. Nelson Slater

Ms. Amanda Smith

Ms. Jennifer Daily

Providers and Representative(s)

Blue Ridge Residential Jijuanna Terrell

Blue Ridge Residential In Home Support Jijuanna Terrell

Intercept Youth Services Group Home Eric Walton

Intercept Youth Services Crisis Stabilization Amanda Ward

Child of God Group Home Kendric and Christine McKnight, Sam Moore

Community Counseling Services Chenille Wright

Shepherds Lodge Group Home Valerie Guess

Virginia Beach Methadone Clinic Tonya Bush

AA&G Residential Jameila Parker

AA&G Day Support Jameila Parker

Phoenix Aspiration System of Care Lester Rice

CJAB Valeta Donnell

Carlisle Living Rolelian Boone

House of Virtue_ Ciera Wilson

Alternative Care Valerie Brown

PPCS Enterprises Corey Etheridge

The Learning Resource Center Sam Kroll

We Care Community Services Jameca Brown

Ann's Group Home Patrice Brown, Sharon Butcher

Chairman Opened the Meeting Time 9:04 am

Chairman's Opening remarks none

Public Comment There were no persons present from the public and no comments were made.

Review/correction/approval of previous meetings' minutes; the minutes of the January 18, 2014 were approved as written.

Mr. Slater asked and each provider/affiliate to introduce themselves and the name of the service/facility they represented.

Remarks from the Office of Human Rights

Mr. Daye apprised committee and affiliates about changes in representation from OHR at LHRC meetings and the staffing vacancy in his office. He reminded providers that everyone licensed must submit CHRIS reports. Serious incidents must be submitted through DELTA, then CHRIS. Informed

the providers of the requirement to update the cooperative agreement if you wish to add or remove staff to represent your agency at the meetings. He explained the procedures for the expansion of existing programs and for adding a new service, the need and order in which to notify State, licensing and OHR. What to do once you get approval and notification to the committee chair to get added to meeting agenda. Mr. Daye also explained to providers the requirements according to the affiliate agreement for appropriate representation at quarterly and annual meetings.

Treasurer's report (for provider information only) not provided this meeting.

Affiliate Status Reports:

Blue Ridge Residential 4th Quarter Number of Individuals served 79 Allegations of abuse/neglect 0 Complaints 0 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes. Provider requested and committee approved the discontinuance of 1033 Smoke Tree Lane affiliation to be replaced by 2404 Dabney Ct., Va. Beach 23456

Blue Ridge Residential In Home Support 4th Quarter Number of Individuals served 2 Allegations of abuse/neglect 0 Complaints 0 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes

**Intercept Youth Services Group Home 4th Quarter Number of Individuals served 7 Allegations of abuse/neglect 2 Complaints 0 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes awaiting vote on amended housekeeping policy. Provider to stay for closed session.

Intercept Youth Services Community Based Services 4th Quarter Number of Individuals served 50 Allegations of abuse/neglect 0 Complaints 0 Efforts made to ensure reporting allegations of abuse Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes

Child of God Group Home 4th Quarter Number of Individuals served 5 Allegations of abuse/neglect 0 Complaints 0 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes

Community Counseling Resources Services 4th Quarter Number of Individuals served 28 Allegations of abuse/neglect 0 Complaints 0 Efforts made to ensure reporting allegations of abuse Yes Policy procedure changes 0 Licensing status no Committee recruitment efforts yes

Shepherds Lodge Inc. 1 4th Quarter Number of Individuals served 5 Allegations of abuse/neglect Complaints ? Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes Provider to stay for closed session.

Virginia Beach Methadone Clinic 4th Quarter Number of Individuals served 309 Allegations of abuse/neglect 0 Complaints 3 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts yes Provider to stay for closed session.

AA&G Residential 4th Quarter Number of Individuals served 16 Allegations of abuse/neglect 1
Complaints 0 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes
yes Licensing status changes 0 Committee recruitment efforts yes Provider to stay for closed
session

AA&G Day Support 4th Quarter Number of Individuals served 19 Allegations of abuse/neglect 0
Complaints 0 Efforts made to ensure reporting allegations of abuse yes Policy procedure changes 0
Licensing status changes 0 Committee recruitment efforts yes

Phoenix Aspiration System of Care 4th Quarter Number of Individuals served 3 Allegations of
abuse/neglect 0 Complaints 0 Efforts reporting allegations of abuse yes Policy procedure
changes 0 Licensing status changes 0 Committee recruitment efforts no

*CJAB 4th Quarter Number of Individuals served Allegations of abuse/neglect Complaints ?
Efforts reporting allegations of abuse ? Policy procedure changes ? Licensing status changes ?
Committee recruitment efforts ? Provider to stay for closed session.

Carlisle Living 4th Quarter Number of Individuals served 0 Allegations of abuse/neglect 0
Complaints 0 Efforts reporting allegations of abuse yes Policy procedure changes 0 Licensing
status changes 0 Committee recruitment efforts yes

We Care Community Services Number of Individuals served 0 Allegations of abuse/neglect 0
Complaints 0 Efforts reporting allegations of abuse yes Policy procedure changes 0 Licensing
status changes 0 Committee recruitment efforts no

House Of Virtue 4th Quarter Number of Individuals served 0 Allegations of abuse/neglect 0
Complaints 0 Efforts made to ensure reporting allegations of abuse-Yes Policy procedure changes 0
Licensing status changes- assigned a licensing specialist Committee recruitment efforts-No

Alternative Care 4th Quarter Number of Individuals served 0 Allegations of abuse/neglect 0
Complaints 0 Efforts made to ensure yes reporting allegations of abuse yes Policy procedure
changes 0 Licensing status changes 0 Committee recruitment efforts yes

PPCS Enterprises 4th Quarter Number of Individuals served 0 Allegations of abuse/neglect 0
Licensing status changes 0 Committee recruitment efforts yes

The Learning Resource Center 4th Quarter Number of Individuals served 22 Allegations of
abuse/neglect 0 Complaints 0 Efforts made to ensure reporting allegations of abuse 0
Policy procedure changes 0 Licensing status changes 0 Committee recruitment efforts 0

** no copy of report provided to secretary * copy of report lacked required information

Old Business

Anne's Group Home located at 722 Livingston Street, Norfolk, Va. requested affiliation. Request was moved on and approved by committee. Committee also reviewed and approved facility's Program Rules with recommended revisions. Provider will present revised Behavior Management and Restraint policies and procedures at the next quarterly meeting.

New Business

AA&G will present policy and procedure for alarms at next meeting.

Intercept Youth Services- Community Based Services discussed the addition of a new site to be added to already LHRC affiliated services. Location: Intensive In- Home and MH Support Services at 325 Volvo Parkway; Chesapeake, VA 23320

11:00 am Committee elected to convene an executive session pursuant to Va. Code 2.2-3711A to maintain the privacy of individuals and their records in matters not pertaining to public business for the purpose of discussing allegations of abuse/complaints with Intercept Group Home, CJAB, VBMC, Shepherds Lodge, and AA&G Group Homes.

11:55 am committee elected to come out of executive session pursuant to Va. Code 2.2-3711A. Each member so certified that only allegations of abuse/complaints were discussed with Intercept Group Home, CJAB, VBMC, Shepherds Lodge, and AA&G Group Homes.

The committee had no recommendations for Intercept Group Home, CJAB, VBMC, Shepherds Lodge, or AA&G Group Homes.

The meeting adjourned at 11:55 am

Next Meeting Date and Place July 18, 2014 @ AA&G Day Support

Refreshments to be provided by Carlisle Living

Meeting dates for 2014 were scheduled as follows:

January 17, 2014 refreshments by Intercept

April 18, 2014 refreshments by PPCS

July 18, 2014 refreshments by Carlisle Living

October 17, 2014 refreshment by Alternative Care

Meetings are held at 9 am at AA&G Day Support @ 4410 West Norfolk Rd, Portsmouth unless otherwise notified.

Respectfully submitted,
Deborah Bell, Secretary/liaison